



Job Description

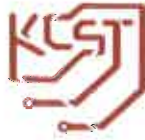
Job title	Assistant Professor
Department	Faculty of Engineering
Immediate supervisor	Dean of Faculty of Engineering
Working Relationship	➤ Internal: All Departments and Students ➤ External: KFAS, Parents, External Research committees

OVERVIEW TO THE ROLE

Assistant professors are expected to independently contribute to teaching, research and service in the faculty and to maintain and develop activities relevant to their profession or discipline or in a related area.

DUTIES AND RESPONSIBILITIES:

- Provide Academic leadership in program/course development and creation of new research areas in the university.
- Support the University in creating clear accreditation profile for all programs.
- Represent and promote KCST appropriately on and off campus.
- Implement and promote KCST values, vision, mission and objectives and support efforts to build the reputation of the University.
- Participate in curriculum and course review and renewal and suggest improvement.
- To teach, conduct research, carry out academic administration as assigned, generate resources through sponsored research projects, and be active in professional activities like consulting and advising governmental agencies and industry.
- Lead the instruction process in the assigned course(s) and develop and implement innovative instructional methods.
- Required to publish scholarly articles, attend academic-related seminars and training as well as get certifications and related experience outside the university.
- Be sensitive to the needs of the students so that they are able to convey their lessons effectively.
- Execute the role of academic advisor to students.
- Supervise student projects and guide, lead and mentor students in research projects
- Evaluate, monitor and mentor student academic progress.
- Participate in departmental and University activities.
- Supervise and support teaching assistants.
- Serve and support functional activities of departmental committees.
- Perform supervisory and administrative work related to the department.
- Be responsible and flexible in taking daily loads and working under time pressure.



All duties and responsibilities shall be carried out under the direction of your Head of Department and are subject to evaluation by your **Dean /President**.

QUALIFICATIONS EXPERIENCE AND ATTRIBUTES

- PhD degree in related field from a reputed university with English as the language of instruction.
- Minimum 3 years' experience with a track record in undergraduate teaching with English as the language of instruction.
- A publications record proportional to the length of teaching experience.
- Acute awareness of multi-cultural differences in the worlds of teaching and learning.
- Work experience in the Middle East and Gulf region in particular is an advantage.
- Should possess advance computer knowledge.

COMPETENCIES

- Leadership
- Communication
- Innovation
- Inspiring Others
- Integrity
- Team Work
- Quality Orientation
- Cultural & institutional awareness
- Coaching and Development
- Student Focus

Reviewed & Approved By: Name:

Prof. K. Al-Bayari

Signature:

Date:

26/08/19