



Kuwait College of Science and Technology is fully licensed by the nation's Ministry of Higher Education/Private Universities Council and started its operation in 2016 offering degrees in Computer Science, Computer Engineering and Electronics and Communications Engineering. In 2020, the student population exceeded 1300, and the first cohort of engineers has graduated. The University has an outstanding high research output among all private universities in Kuwait.

One of the cornerstones of the University's strategy is **Engineering with Leadership**, which means that the University aims to produce engineering graduates who are aware and conversant with management theory and techniques. Thus, its current engineering curricula already contain significant portions of economics, management and entrepreneurship.

The Department of Computer Science and Engineering and Electronics and Communications Engineering are recruiting ambitious academics with a proven track record in teaching.

Job Vacancy	Lab Assistant
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Candidates must have experience in the installation, demonstration, maintenance and trouble-shooting of equipment and facilities related to the different engineering (the type of equipment depends on the department and the laboratory where the candidate is appointed).

Duties and Responsibilities:

- Assists in the development of labs. Operational condition and maintenance of teaching equipment
- Support students and faculty in using machines, tools and equipment within the laboratory
- Supports faculty and students in resourcing and implementation phase of student projects, as required
- Create lab manuals, Health and Safety instructions and all other required manuals and instruction relevant to the discipline.
- Receives, installs and maintains laboratory equipment and supplies
- Maintains a schedule of preventative maintenance for all equipment and keeps adequate manuals and maintenance logs for equipment and parts.
- Provides teaching assistance to Faculty during workshop & laboratory sessions
- Perform teaching duties as required.
- Demonstrate the use of machines, tools and equipment within the lab.
- Maintain consumable materials store and ensures adequate inventory levels for supplies.
- Maintains systems and procedures to track borrowed equipment and tools
- Observes and reinforces safety and housekeeping procedures and protocol within the laboratory



Successful candidates are expected to have:

- Bachelor degree in Computer Engineering or Electrical with Electronics Engineering or Communication Engineering from a reputed University.
- Depending on discipline, experience in the particulars of the labs.
- Membership to a relevant internationally-recognized professional association is desirable.
- Training certificates or diplomas in workshop practices is desirable.
- Practical workshop skills, as evident by knowledge of instruments and devices, relevant devices used within the laboratory, and other workshop tools and equipment
- Troubleshooting and technical problem-solving skills
- A high degree of computer literacy and demonstrated ability to integrate technology in the workplace
- Strong verbal and written communication skills and a demonstrated competency to interact with people at all levels of the organization
- The ability to work effectively as part of a team in a multi-cultural environment and to cope with pressure in a positive manner while working to deadlines within a busy and demanding environment
- A demonstrated willingness to engage in professional development, and to adapt to the evolving needs of the program
- Previous Teaching experience is desirable
- Fluent in written and spoken English is essential
- Work experience in the Middle East and acute awareness of cross-cultural differences in the worlds of teaching and learning

KCST offers internationally competitive salaries and health insurance subject to entitlement.

For full consideration, applicants should submit the following documents, preferably in a single ZIP file:

- i. Cover letter,
- ii. Curriculum vitae,
- iii. List of three professional references with contact information

Applications should be sent to careers@kcst.edu.kw before **31 March 2021**. Review of applications will begin immediately and continue until the position is filled. All inquiries related to the advertised position should be addressed to careers@kcst.edu.kw. Please write **VACANCY IN CSE and ECE – LAB ASSISTANT** in the subject line.

Further information about the University and Job Openings can be found at <http://www.kcst.edu.kw/>.