



**Kuwait College of Science and Technology** is fully licensed by the nation's Ministry of Higher Education/Private Universities Council and started its operation in 2016 offering degrees in Computer Science, Computer Engineering and Electronics and Communications Engineering. In 2020, the student population exceeded 1300, and the first cohort of engineers has graduated. The University has an outstanding high research output among all private universities in Kuwait.

One of the cornerstones of the University's strategy is **Engineering with Leadership**, which means that the University aims to produce engineering graduates who are aware and conversant with management theory and techniques. Thus, its current engineering curricula already contain significant portions of economics, management and entrepreneurship.

The Department of Computer Science and Engineering is recruiting ambitious academics with a proven track record in teaching.

<b>Job Vacancy</b>	<b>Teaching Assistant</b>
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Candidates should have the expertise to assist the faculty in the delivery of courses in the subject area through the delivery of a tutorial session and a hands-on laboratory session in their subject area. This includes working closely with the course-leader faculty member to create the tutorial and hands-on material and deliver the sessions. The Teaching Assistant sets up the lab in preparation for experiments and prepares the necessary documentations. The TA will also support students outside regular class hours through formal and informal sessions.

In addition to the above, the teaching assistant is committed for teaching foundation courses in math, science, and IT, as per the work needs. The Teaching Assistant may also be assigned any work other than the agreed upon, if necessary, within the qualifications and expertise of the Teaching Assistant.

**Duties and Responsibilities:**

- Assist the professor/s in the smooth conduct of the course
- Undertake tutorial and support sessions and hold weekly office hours as instructed by the course professor/s.
- Prepare study materials, bulletin board displays, exhibits, equipment, and demonstrations
- Enforce administration policies and rules governing students.
- Supervising laboratory work and College/student activities.
- Demonstrating the use of laboratory equipment and enforce laboratory rules and safety guidelines.
- Setting up Laboratory for students activities and work
- Grade homework, course assignments, or projects
- Prepare reading material or supplementary notes.
- Maintain grade records of students in the tutorial and lab sessions
- Attend and contribute to departmental meetings or events.



- Preparing the tutorial key solutions and upload the files to LMS (Moodle).
- Proctoring examinations.
- Attending training sessions or professional meetings to develop or maintain professional knowledge.
- Provide guiding support to the Final Year Project projects.
- Assisting faculty members with student conferences and projects or research.

**Successful candidates are expected to have:**

- Master's degree in computer science or Computer Engineering from a reputed University
- Minimum 3-4 years' teaching experience in Computer Science or Engineering programs preferably in higher education
- Good knowledge in all or some of the following technical aspects: a) GUI programming, preferably on Microsoft Platforms, b) Programming in C/C++, C#, Java, Assembly, c) Microsoft Visual Studio, NET Technology, Team Foundation Server, d) App Development on Xcode,
- Strong written and verbal English communication skills
- Good class room management skills
- Ability to make a good impression on students
- Professional attitude towards work and colleagues
- Respect for diversity
- Organizational and planning skill
- Fluent in written and spoken English is essential
- Work experience in the Middle East and acute awareness of cross-cultural differences in the worlds of teaching and learning

KCST offers internationally competitive salaries and health insurance subject to entitlement.

For full consideration, applicants should submit the following documents, preferably in a single ZIP file:

- i. Cover letter,
- ii. Curriculum vitae,
- iii. Teaching statement,
- iv. List of three professional references with contact information

Applications should be sent to [careers@kcst.edu.kw](mailto:careers@kcst.edu.kw). Review of applications will begin immediately and continue until the position is filled. All inquiries related to the advertised position should be addressed to [careers@kcst.edu.kw](mailto:careers@kcst.edu.kw). Please write **VACANCY IN CSE – TEACHING ASSISTANT** in the subject line.

Further information about the University and Job Openings can be found at <http://www.kcst.edu.kw/>.